



CAREER OPPORTUNITY

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| Job Title: | ACCOUNTANT | Job Type: | Full time/Permanent |
| Department: | Finance Department | Ref. No: | FC-03-2013 |
| Experience: | Minimum 1 year in an Accountant position | Location: | Dar-es-Salaam, Tanzania |

Fusion Capital is a specialist Private Equity firm operating in Kenya, Uganda, Rwanda, Tanzania and the UK, with a focus in the areas of SME, Real Estate and Portfolio Management Services. Fusion Capital acts as the vital link between capital and investment opportunities within the region and prides itself in its ability to give customised financial solutions to its clientele.

An exciting opportunity has arisen for a competent, highly motivated business executive to fill the position of **Accountant**. This role calls for a hands-on approach to the efficient implementation of accounting and accounting control procedures for Fusion Capital (Tanzania) Limited.

The successful candidate will:

1. Compile and analyze financial information, prepare entries to accounts and bank reconciliations.
2. Assist in preparation of monthly management reports.
3. Maintain an asset inventory and financial records, in accordance with audit and Company requirements.
4. Monitor and review accounting and related system reports for accuracy and completeness.
5. Prepare and review budget, revenue, expense, payroll entries, invoices, and other accounting documents.
6. Analyze revenue and expenditure trends and recommend appropriate budget levels, and ensure expenditure control.
7. Provide accounting policy orientation for new staff and explain billing invoices to vendors and clients.
8. Develop and maintain financial data bases and filing systems.
9. Interact with internal and external auditors in completing audits.
10. Perform other duties as assigned.

The successful candidate will have:

- A University Degree in Accounting or Finance.
- Professional Accountancy qualification. CPA or ACCA qualifications are preferred.
- Knowledge of finance, accounting, budgeting, and cost control principles including International Financial Reporting Standards (IFRS).
- Knowledge of financial and accounting software applications, spreadsheets and statistical packages.
- The ability to analyze financial data, prepare financial statements, reports and projections.
- The ability to communicate effectively; prioritize and manage time effectively; meet deadlines and work with minimal supervision.

How to Apply:

To be considered, you will be required to send:

- a) A **Personal Suitability Statement (PSS) (not exceeding 800 words)**. The PSS is your chance to introduce yourself to Fusion Capital and make the case for your suitability for the position. The statement needs to be written in a concise, brief and personal way highlighting what you consider most important for us to know about your educational background, experience and skills in light of the requirements for the position.
- b) Your current **Curriculum Vitae** clearly indicating your current and expected salary to careers@fusiongroupafrica.com with the reference number **FC-03-2013** clearly indicated on the subject line.

Closing Date for Applications: 7th March 2013